

Dear Suppliers,

Thank you for providing your best quotation for the items listed in this Request for Quotation (RFQ).

Your response must be submitted either:

1. **Directly through the system**, or
2. **By email** to RFQDRC rfqdrc@iom.int with the following subject line:

RFQ No. 30000029976 – Provision of Potable Water Supply Services by Water Trucking for Ebola Virus Disease (EVD) Preparedness and Response Activities in Ituri and North Kivu Provinces, Democratic Republic of the Congo (DRC)

When preparing your quotation, please refer to the relevant information and instructions provided below.

It is your responsibility to ensure that your offer is submitted before the closing deadline. Any quotation received after the deadline, regardless of the reason for the delay, will not be considered.

Best regards,
IOM Procurement Unit

Submit your response to the following contact.

Company **IOM**
Buyer **Jerry EBANDA**
Location **Route des Morillons, 17**
Geneva

Switzerland
Phone
Fax
E-mail **jebanda@iom.int**

When submitting your response, include the following information.

Your Company Name	
Company Site (Optional)	
Address	
Contact Details	
Response Valid Until (Optional)	

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1 Overview

1.1 General Information

Title **Urgence Ebola-Provision of Potable Water Supply Services Water Trucking-Ebola**
 Synopsis **Provision of Potable Water Supply Services by Water Trucking for Ebola Virus Disease (EVD) Preparedness and Response Activities in Ituri and North Kivu Provinces, Democratic Republic of Congo (DRC)**
 Buyer **Jerry EBANDA** Outcome **Purchase Order**
 E-Mail **jebanda@iom.int**

1.2 Schedule

Preview Date Open Date **20/07/2026 3:06 PM**
 Close Date **07/08/2026 7:00 PM** Award Date
 Time Zone **Coordinated Universal Time**

1.3 Negotiation Controls

Response Visibility **Blind**

Lines Settings

Rank Indicator **1,2,3...**
 Ranking Method **Price only**

1.4 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
☒	Suppliers are allowed to revise their submitted response

1.5 Terms

Payment Terms **Net 30** Freight Terms **DAP**
 Shipping Method **FOB**
 Negotiation Currency **USD (US Dollar)** Price Precision **3**

1.6 Attachments

File Name or URL	Type	Description
Terms of Reference (ToR) for t	File	
Formulaire A-K.docx	File	

2 Requirements

**Response is required*

2.1 Section 1. Administrative Evaluation (Pass/Fail)

*1. The bidder is a legally registered entity : Please provide the following company registration and compliance documents:

- Notarized Articles of Association
- RCCM (Commercial and Personal Property Credit Register)
- Tax Identification Number (TIN)
- National Identification Number
- Valid ITPR Accreditation/License
- CNSS Registration Certificate
- INPP Registration Certificate
- ONEM Registration Certificate
- Evidence of up-to-date tax payments

Form D – Bidder Information Form.

Select one of the following:-

- ☐ a. YES (*Response attachments are required*)
☐ b. NO (*Response attachments are optional*)

*2. Please provide :

- Operating License
- Vehicle Registration Documents
- Insurance Certificates

Select one of the following:-

- ☐ a. YES (*Response attachments are required*)
☐ b. NON (*Response attachments are optional*)

*3. Please provide: **All forms (Forms A to K) duly completed, signed, dated, and stamped**

Select one of the following:-

- ☐ a. YES (*Response attachments are required*)
☐ b. NO (*Response attachments are optional*)

*4.

Conflict of Interest Declaration: provide a signed copy

Select one of the following:-

- ☐ a. YES(*Response attachments are required*)
☐ b. NO(*Response attachments are optional*)

2.2 Section 2. Technical Evaluation (70 Points)

*1. Fleet Capacity and Availability as per the TORs requirements:

All trucks shall:

- Be dedicated exclusively to potable water transport;
- Have a minimum capacity of 10 m³;
- Be roadworthy and fully operational;
- Be licensed and insured;
- Be internally clean and disinfected;
- Be fitted with functioning valves, discharge systems, and safety equipment.

Pumping and Transfer Equipment

- Pumps;
- Hoses;
- Connectors and fittings;
- Backup power systems where necessary;
- Maintenance and repair kits.

Safety Equipment

- Fire extinguishers;
- First aid kits;
- Personal Protective Equipment (PPE);
- Communication equipment;
- Spill control equipment.

*2. Relevant Experience in Water Trucking Services:

- Minimum three (3) years of experience in water trucking, WASH services, logistics, humanitarian operations or similar services;
- Availability of at least three (3) operational water tanker trucks;
- Minimum tanker capacity of 10 m³ per truck;
- Availability of backup vehicles;
- Demonstrated experience in emergency response operations;
- At least three (3) client references for similar assignments.

*3. Operational Methodology and Implementation Approach

*4. Personnel Qualifications and Staffing Plan:

The Contractor shall provide qualified personnel including:

Project Manager / Operations Supervisor

Responsible for:

- Overall contract management;
- Operational coordination;
- Reporting;
- Emergency response coordination.

Drivers

Drivers must:

- Hold valid driving licenses;
- Have experience operating water tanker trucks;
- Receive safety and IPC orientation.

Support Staff

Where necessary:

- Mechanics;
- Pump operators;
- Water quality technicians;
- Logistics assistants.

*5. Water Quality Assurance and IPC Measures :

The Contractor shall ensure compliance with:

- WHO Drinking Water Quality Guidelines;
- Sphere Standards;
- National DRC Water Quality Standards;
- WASH Cluster Technical Guidance;
- Ministry of Public Health Ebola Preparedness Protocols.

Minimum requirements include:

- Water from approved sources only;
- Daily residual chlorine monitoring;
- Monthly bacteriological testing where applicable;
- Zero tolerance for contaminated water deliveries.

*6. Emergency Response and Surge Capacity:

The Contractor shall:

- Mobilize within forty-eight (48) hours after contract signature;
- Respond to routine delivery requests within twenty-four (24) hours;
- Respond to emergency requests within twelve (12) hours whenever requested by IOM;
- Maintain contingency capacity throughout the contract period.

*7. Reporting and Monitoring Systems:

The Contractor shall submit:

Ø Daily Delivery Logs

Including:

- Date;
- Driver name;
- Vehicle registration number;
- Loading location;
- Delivery location;
- Water volume delivered;
- Delivery time;
- Chlorine residual readings;
- Signatures of recipient and driver.

Ø Weekly Operational Reports

Including:

- Total volume delivered;
- Sites served;
- Number of trips completed;
- Vehicle utilization rates;
- Incidents encountered;
- Corrective actions taken.

Ø Monthly Performance Reports

Including:

- KPI performance summary;
- Water quality test results;
- Fleet availability rate;
- Emergency response performance;
- Health, Safety and Environment (HSE) incidents.

2.3 Section 3. Financial Evaluation (30 Points)

*1.

Financial Evaluation :

The lowest-priced technically compliant proposal shall receive the maximum score.

Formula

Financial Score = (Lowest Evaluated Price ÷ Bidder's Evaluated Price) × 30

Final Evaluation

Final Score = Technical Score (70%) + Financial Score (30%)

The contract shall be awarded to the bidder obtaining the highest overall combined score.

3 Lines

Instructions SS

3.1 Line Information

Line	Target Quantity	Response Quantity	Response Price	Line Amount	Promised Date
1-Water tanker truck daily rate					
2-Cost per rotation/trip					
3-Cost per cubic meter delivered					
4-Driver and support personnel costs					
5-Fuel costs					
6-Cleaning and disinfection costs					
7-Emergency response rates if applicable					
8-All taxes, duties, insurance, and operational expenses					

3.2 Line Details**3.2.1 Line 1 Water tanker truck daily rate**

Category Name **Water Supply
Purification and
Filtration Equipment**

Requested Date

Location **372 Avenue Colonel
Mondjiba
Bât. 58, Concession
Utex/Immotex
7515
Kinshasa
Democratic Republic
of the Congo**

Start Price (USD)

3.2.2 Line 2 Cost per rotation/trip

Category Name **Water Supply
Purification and
Filtration Equipment**

Requested Date

Location **372 Avenue Colonel
Mondjiba
Bât. 58, Concession**

Utex/Immotex
7515
Kinshasa
Democratic Republic
of the Congo

Start Price (USD)

3.2.3 Line 3 Cost per cubic meter delivered

Category Name **Water Supply
Purification and
Filtration Equipment**

Requested Date

Location **372 Avenue Colonel
Mondjiba
Bât. 58, Concession
Utex/Immotex
7515
Kinshasa
Democratic Republic
of the Congo**

Start Price (USD)

3.2.4 Line 4 Driver and support personnel costs

Category Name **Water Supply
Purification and
Filtration Equipment**

Requested Date

Location **372 Avenue Colonel
Mondjiba
Bât. 58, Concession
Utex/Immotex
7515
Kinshasa
Democratic Republic
of the Congo**

Start Price (USD)

3.2.5 Line 5 Fuel costs

Category Name **Water Supply
Purification and
Filtration Equipment**

Requested Date

Location **372 Avenue Colonel
Mondjiba
Bât. 58, Concession
Utex/Immotex
7515
Kinshasa
Democratic Republic
of the Congo**

Start Price (USD)

3.2.6 Line 6 Cleaning and disinfection costs

Category Name	Water Supply Purification and Filtration Equipment		
Requested Date		Location	372 Avenue Colonel Mondjiba Bât. 58, Concession Utex/Immotex 7515 Kinshasa Democratic Republic of the Congo
Start Price (USD)			

3.2.7 Line 7 Emergency response rates if applicable

Category Name	Water Supply Purification and Filtration Equipment		
Requested Date		Location	372 Avenue Colonel Mondjiba Bât. 58, Concession Utex/Immotex 7515 Kinshasa Democratic Republic of the Congo
Start Price (USD)			

3.2.8 Line 8 All taxes, duties, insurance, and operational expenses

Category Name	Water Supply Purification and Filtration Equipment		
Requested Date		Location	372 Avenue Colonel Mondjiba Bât. 58, Concession Utex/Immotex 7515 Kinshasa Democratic Republic of the Congo
Start Price (USD)			

